ChatGPT for Problem Solving

* Introduction to ChatGPT:
  + Overview of OpenAI and ChatGPT
  + ChatGPT features, capabilities and limitations
  + The art of asking questions to ChatGPT
  + Personalizing ChatGPT
* Using ChatGPT for Productivity:
  + Integrating ChatGPT with business tools (Outlook, Teams, Excel, Power Automate).
  + Prompt engineering for fine-tuning outputs
  + Building chatbots with ChatGPT
* Using ChatGPT for Decision Support and Content Creation
  + Business use cases for ChatGPT (ChatGPT can assist in decision-making processes by providing data-driven insights, performing quick analyses, and offering recommendations based on available information. It can help executives and managers make informed decisions more efficiently)
  + Leveraging ChatGPT to generate creative content (blog posts, articles, or social media posts based on given prompts or topics)
  + Leveraging ChatGPT to curate and recommend relevant content to users based on their interests and preferences

## Online training resources

* EdX: Practical introduction to ChatGPT, from signing up to mastering its advanced features. (https://www.edx.org/search?q=Introduction+to+ChatGPT)